

# Grayling Country Club – Employment Application Form

## General Information

Last Name	First Name	Middle Initial	Social Security No.
Address			Home Telephone
City, State, Zip	Email Address		Cell Phone
Position Applied For	Salary Desired	Are you at least 18 years of age? YES__ NO__ If under 18 and still in school do you have a work permit? YES__ NO__	
Date Available	Hours Available		
Days Available M T W TH F S SN (circle)	Full Time __ Part Time __ Temporary__ Permanent__		
Are you able to perform the essential job functions of The position you are applying for with or without reasonable accommodations? YES___ NO__		If hired will you be able to work overtime? YES __ NO __	
Have you ever been convicted of a crime, excluding misdemeanors? If yes please explain. YES__ NO__			

## Education Information

School	City, State	Major Studies	Degree, Diploma, License or Certificate(list type and date)
High School			
Vocation/Business/Other			
College/University			
Other Special Knowledge, Skills or Qualifications that pertain to the position you are applying for.			

## Employment History

List all employers, starting with the most recent position. All information must be completed. You may attach a resume, but not in place of completing the required information.

Most Recent Employer	Is this your current employer? YES___ NO___ May we contact this employer for references? YES__ NO___		
Employer Name	Employer Address	Supervisors Name	Employer Phone Number
Employed From - Employed To	Job Title	Starting Salary	Ending Salary
Job Duties and Responsibilities			
Reason for Leaving			

Next Most Recent Employer

Employer Name	Employer Address	Supervisors Name	Employer Phone Number
Employed From - Employed To	Job Title	Starting Salary	Ending Salary

Job Duties and Responsibilities

Reason for Leaving

Next Most Recent Employer

Employer Name	Employer Address	Supervisors Name	Employer Phone Number
Employed From - Employed To	Job Title	Starting Salary	Ending Salary

Job Duties and Responsibilities

Reason for Leaving

**References**

Please provide at least 3 personal or professional references.

Name	Address or Business	Telephone Number	Years Known
Name	Address or Business	Telephone Number	Years Known
Name	Address or Business	Telephone Number	Years Known

Do you have any friends and/or relatives that are currently employed at the Grayling Country Club? YES\_\_\_ NO\_\_\_  
If yes, please list. Name(s)

**Certification and Authorization**

The above information is true and correct. I understand that if any false information, omissions, or misrepresentations are discovered that my application may be rejected.

In consideration of my employment, I agree to conform to the Grayling Country Clubs rules and regulations. I agree that my employment and compensation can be terminated with or with cause, and with or without notice at any time.

I authorize the Grayling Country Club to inquire into my education, past employment history, and references as needed to research my qualifications for this position.

I hereby acknowledge that I have read and agree to the above statements.

Signature of Applicant	Date
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